

BOSTON
JAPANESE
TUTORS LLC

Services for Corporate Clients



Are language barriers holding your employees back from achieving their full potential? Do you have employees who recently came from Japan to the U.S. and need language and cultural learning support?

Boston Japanese Tutors can help!

At Boston Japanese Tutors, we offer customized group and private lessons for corporations and individuals. We also offer private tutoring services for the families of visiting Japanese professionals.

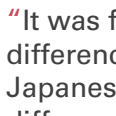
Classes and Services

- Private and group classes
- In-person (at your office) and Online (Skype or Zoom) class options
- English language skill building
- Practical Cross-Cultural Training and workplace skill building
- English skills evaluation services
- Curriculum focusing on practical skills needed in a US workplace (presentation, participation in meetings, negotiations, etc.)

Comments from Participants



"I was having difficulty grasping the nuances of English expressions. BJT instructors helped us to understand the nuances of business English by using specific, work-related examples"



"It was fascinating to learn the differences between American and Japanese cultures as well as differences in thought patterns"



"I particularly liked the cross-cultural lessons and pronunciation exercises"

MODEL CURRICULUM

Sample Course Schedule

*Typical course length is 2.5 – 3 months.

Section 1 -- Business Communication: Conversations and Dialogues

Week	Topic	Content
1	Short Interviews and Assessments	- Short individual sessions to discuss each student's needs - Initial assessments
2	Business Basics	- Meeting people - Building relationships - Learning to contribute to the group
3	Business Interactions	- Participating in group dialogue - Answering questions well - Other techniques: buying time, etc.
4	Engaging with Others	- Asking for help - Explaining your needs - Saying no and offering alternative ideas

Sample Instructor Bios

Instructor 1: Bilingual (Japanese and English speaking) language instructor. This instructor will use both languages to clearly explain English phrases and concepts that frequently confuse native Japanese business professionals. This bilingual instructor will address non-natives' hesitations in English by helping ensure their thorough understanding of both the English language and American business culture.

Instructor 2: Bilingual (Japanese and English speaking) cross-cultural skills trainer. This trainer will use their extensive working experience with biotech and pharmaceutical firms in both the US and Japan to highlight key communication and business practice differences between Japanese and Western firms. This understanding will improve students' day-to-day communication and working relationships. Lectures will focus on a discussion of a weekly short reading or assigned video material.



Aya Abe, Founder

BOSTON JAPANESE TUTORS LLC

For more information, please contact us at info@bostonjapanesetutors.com

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